



**CALVERT COUNTY  
REGULAR MEETING OF THE BOARD OF  
COUNTY COMMISSIONERS**

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*Board of Commissioners*  
Earl F Hance  
Mike Hart  
Thomas E Hutchins  
Kelly D McConkey  
Steven R Weems

**COMMISSIONERS' HEARING ROOM**

**TUESDAY, SEPTEMBER 29, 2020  
AGENDA**

**I. OPENING - 10:00 a.m.**

Invocation  
Pledge of Allegiance  
Approve Agenda  
Public Service Announcement (if any)

**II. PROCLAMATIONS - 10:05 a.m.**

1. Domestic Violence Awareness Month
2. National Fire Prevention Week
3. National Night Out

**III. AWARD - 10:15 a.m.**

1. Employee of the Month ~ September 2020  
Memo from Lorraine Joyner, ERC Chair

**IV. APPOINTMENTS - 10:20 a.m.**

1. Calvert County Family Network  
Appointment Form

**V. OLD BUSINESS - 10:25 a.m.**

1. Department of Community Resources: Community Development Block Grant – CARES Funding  
Memo from Jacquelyn Culver, Community Resources Specialist  
Resolution  
Exhibit A
2. Department of Community Resources: Calvert Pines Washout Repair  
Memo from Jennifer Moreland, Director

**VI. PUBLIC HEARINGS - 10:30 a.m.**

1. Department of Public Works: Development of Bioswales by Developer within County Right-of-Way  
Memo from Kerry Dull, Director  
Off-Site Stormwater Facility Maintenance Agreement Ordinance
2. Department of Public Safety: FY2019 FEMA Staffing for Adequate Fire and Emergency Response Grant (SAFER)  
Memo from Barbara Warner, Grant Writer  
Exhibit A  
Resolution  
Award Package
3. Department of Finance & Budget: Passage of Bond Sale Resolution  
Memo from Beth Richmond, Deputy Director

[Bond Funding Detail](#)

[Resolution](#)

4. Department of Community Resources: Community Development Block Grant CARES Act Funding – Phase 2  
[Memo from Jacquelyn Culver, Community Resources Specialist](#)  
[CDBG Project Profile “ Phase 2](#)  
[Resolution](#)  
[Environmental Review Record](#)  
[Statement of Assurances and Certifications](#)  
[Request for Release of Funds](#)  
[Public Hearing Notice](#)
5. Department of Human Resources: Compensatory Leave  
[Memo from Melanie Woodson, Director](#)  
[Compensatory Leave Policy](#)  
[Resolution](#)

**VII. NEW BUSINESS - 10:55 a.m.**

1. Department of Parks & Recreation: Instructor Contract Term Length and Process  
[Memo from Shannon Q. Nazzal, Director](#)  
[Instructor Contract Template](#)
2. Department of Public Safety: FY2019 FEMA Assistance to Firefighters Grant (AFG)  
[Memo from Barbara Warner, Grant Writer](#)  
[Budget Adjustment #BA093](#)
3. Department of Public Safety: Extension of Local State of Emergency  
[Memo from Michael Grierson, Division Chief](#)  
[Resolution](#)
4. Department of Finance & Budget: Reject Bids – Pipe Televising Equipment  
[Memo from Amanda O'Dell, Acting Procurement Officer](#)  
[Attachment A](#)
5. Department of Finance & Budget: Reject Bids – On-Call Architectural and Engineering Services  
[Memo from Amanda O'Dell, Acting Procurement Officer](#)  
[Attachment A](#)
6. Department of Public Works: Cooperative Agreement  
[Memo from Tom Jones, Deputy Director](#)  
[Amendment to Lease Agreement](#)  
[Commercial Lease Agreement](#)
7. Department of Community Resources: FY21 Community Partnership Agreement  
[Memo from Julie Mashino, Coordinator](#)  
[FY21 Community Partnership Agreement](#)  
[Appendix A](#)  
[Appendix B](#)
8. Department of Community Resources: CARES Funding for Rental & Mortgage Assistance  
[Memo from Jennifer Moreland, Director](#)  
[Presentation](#)
9. Office of the County Attorney: Revised Rules of Order and Procedure  
[Memo from John Norris, County Attorney](#)  
[Resolution](#)  
[Exhibit B](#)

**VIII. PRESENTATIONS - 11:15 a.m.**

Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258

1. Department of Community Resources: ADA Self-Assessment and Transition Plan Presentation  
Memo from Jacquelyn Culver, Community Resources Specialist  
ADA Presentation
2. Department of Community Resources: One Maryland One Book 2020  
Memo from Carrie Wilson, Executive Director, Calvert Library
3. Calvert County Board of Elections: November Presidential General Election Plans  
Memo from Gail Hatfield, Elections Administrator  
Map of Voting Centers  
Official Sample Ballot for Presidential General Election  
Presentation

**IX. WORK SESSION - 11:40 a.m.**

1. Office of the County Attorney: 2021 Maryland General Assembly – Requests for Local Legislation  
Memo from John Norris, County Attorney  
Requests for Local Legislation  
Presentation

**X. COMMISSIONERS REPORTS - 11:55 a.m.**

**XI. EXECUTIVE SESSION - 12:20 p.m.**

*Closed to the public pursuant to General Provisions Article Section 3-305 of the Annotated Code of Maryland.*

1. Land Acquisition - [3-305(b)(3)]  
The Board will discuss possible acquisition of real property for a public purpose, and related matters.

*This agenda is subject to change and the times listed are approximate.*

*If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session. If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>.*