



CALVERT COUNTY ETHICS COMMISSION

P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

Join Zoom Meeting

<https://us02web.zoom.us/j/7313991557?pwd=Z096akJEWG1mS0ZKY0JPUzZtWWQyQT09>

Meeting ID: 731 399 1557

Passcode: 09081956

One tap mobile

+13017158592,,7313991557#,,,,*09081956# US (Washington DC)

+19292056099,,7313991557#,,,,*09081956# US (New York)

Find your local number: <https://us02web.zoom.us/j/7313991557?pwd=Z096akJEWG1mS0ZKY0JPUzZtWWQyQT09>

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on **Tuesday, May 18, 2021**, at **4:30pm**, via Zoom due to COVID-19 safety guidelines.

OPEN AGENDA

Roll Call

Members: Wayne Millette, Chairperson
Matthew Raymer, Vice-Chairperson
Jennifer Mazur, Secretary
Mel Powell, Member
Brian Fairweather, Member
Lisa Arscott, Alternate

Staff: Ashley Staples-Reid, Acting Executive Administrative Assistant, County Administrator

General Business & Administrative Matters

1. Call to order – determine quorum
2. Approve open agenda for May 18, 2021
3. Review open minutes from April 27, 2021 meeting.

New Business

1. Financial Disclosure Statement (FDS)
 - i. 2020 report to date
 - ii. Delinquent letters update
2. Training 2021
 - i. Updates to PowerPoint
3. Annual Report to BOCC

Wayne Millette, Chairperson Matt Raymer, Vice-Chair Jennifer Mazur, Secretary Mel Powell,
Member
Brian Fairweather, Member Lisa Arscott, Alternate Member Telephone 410-414-8079
Email calvertethics@gmail.com

- 4. Updates to Calvert County Government website
- 5. MPIA request protocol
 - i. Review and approve updates

Old (Unfinished) Business

- 1. None

Ongoing Business

- 1. FY 22 budget due October 2021
- 2. Financial disclosure statements.
- 3. Ashley checking voicemail for new messages every Monday.
- 4. Wayne and Matt to check mailbox weekly.

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, one item(s) were discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

One item(s) to be discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

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**Executive Session Agenda**

**Personnel Matter:**

- 1. The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. [3-305(b)(1)(i)]

*This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

\*\*\* If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. \*\*

***Reasonable accommodation will be provided upon request. Requests are encouraged to be submitted in advance of the meeting date.***

Wayne Millette, Chairperson   Matt Raymer, Vice-Chair   Jennifer Mazur, Secretary   Mel Powell, Member  
 Brian Fairweather, Member   Lisa Arscott, Alternate Member   Telephone 410-414-8079  
 Email [calvertethics@gmail.com](mailto:calvertethics@gmail.com)