



CALVERT COUNTY
ETHICS COMMISSION
P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on *Tuesday, January 19, 2021*, at **4:30pm**, via Zoom due to COVID-19 safety guidelines.

OPEN AGENDA

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Matthew Raymer, Secretary
Vacant, Member
Vacant, Member
Vacant, Alternate

Staff: Ashley Staples-Reid, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

1. Call to order – determine quorum
2. Approve open agenda
3. Review open minutes from December 15, 2020 meeting.

New Business

1. Financial Disclosure Statement (FDS)
 - i. 2019 closeout
 - ii. Discuss timeline for 2020 launch
2. Training 2021
 - i. Discuss training options for 2020
3. Annual Report to BOCC
 - i. Discuss timeline for submission

Old (Unfinished) Business

1. None

Ongoing Business

1. FY 22 budget due October 2021
2. Financial disclosure statements.
3. Annual PO Box due Jan. 30, 2021.
4. Ashley checking voicemail for new messages every Monday.
5. Wayne and Matt to check mailbox weekly.

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, one item(s) were discussed:

1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

One item(s) to be discussed:

1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Executive Session Agenda**Personnel Matter:**

1. The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. [3-305(b)(1)(i)]

This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.

**** If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. ***

***Reasonable accommodation will be provided upon request.
Requests are encouraged to be submitted in advance of the meeting date.***