



**CALVERT COUNTY
ETHICS COMMISSION**
P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on ***Tuesday, January 19, 2021***, at **4:30pm**, via Zoom due to COVID-19 safety guidelines.

OPEN AGENDA
Amended

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Matthew Raymer, Secretary
Vacant, Member
Vacant, Member
Vacant, Alternate

Staff: Ashley Staples-Reid, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

1. Call to order – determine quorum
2. Approve open agenda
3. Review open minutes from December 15, 2020 meeting.

New Business

1. Financial Disclosure Statement (FDS)
 - i. 2019 closeout
 - ii. Discuss timeline for 2020 launch
2. Training 2021
 - i. Discuss training options for 2020
3. Annual Report to BOCC
 - i. Discuss timeline for submission
4. Updates to Calvert County Government website
 - i. Discuss needed updates
5. MPPIA request protocol
 - i. Discuss social distance-friendly protocol
6. Election for officers
 - i. Chair, Vice Chair, and Secretary positions

Old (Unfinished) Business

- 1. None

Ongoing Business

- 1. FY 22 budget due October 2021
- 2. Financial disclosure statements.
- 3. Annual PO Box due Jan. 30, 2021.
- 4. Ashley checking voicemail for new messages every Monday.
- 5. Wayne and Matt to check mailbox weekly.

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, one item(s) were discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

One item(s) to be discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Executive Session Agenda

Personnel Matter:

- 1. The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. **[3-305(b)(1)(i)]**

This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.

*** If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>.**

***Reasonable accommodation will be provided upon request.
Requests are encouraged to be submitted in advance of the meeting date.***