



**CALVERT COUNTY  
ECONOMIC DEVELOPMENT AUTHORITY**

175 Main Street  
Prince Frederick, Maryland 20678  
410-535-4583  
www.calvertcountymd.gov

*Board of Commissioners*  
Kelly D. McConkey, President  
Mike Hart, Vice President  
Earl F. Hance  
Thomas E. Hutchins  
Steven R. Weems

**MINUTES  
Virtual Meeting Via Zoom  
April 12, 2021**

**MEMBERS PRESENT:** Dawn Balinski, Earl Hance, Dana Jones, Theresa Kuhns, Warren Rice, Terri Wolfley

**MEMBERS ABSENT:** Mike Benton, Terry Burka\*, Scott Russey

**STAFF PRESENT:** Kelly Slagle, Danita Boonchaisri, Kathy MacAdams, Tammy Bowen

**I. Call to Order**

The meeting was called to order at 8:00 a.m., by Terri Wolfley, Chair.

**II. Call for Agenda Revisions and Approval of Agenda**

With a call for agenda revisions being made by Wolfley, Kelly Robertson-Slagle requested that one additional agenda item be added under new business. A **motion** was made by Dawn Balinski to approve the agenda as revised. The motion was seconded by Warren Rice, and carried. (All in favor, none opposed)

**III. Approval of Minutes from the March 8, 2021, Regular Meeting and Closed Session Meeting**

On a **motion** by Balinski, seconded by Theresa Kuhns, and carried, the Regular Minutes and the Closed Session Minutes from the March 8, 2021, meeting were approved as submitted. (All in favor, none opposed)

**IV. Recess, subject to Motion of Privilege for Closed Meeting**

On a **motion** by Rice, seconded by Balinski and carried, (all in favor, none opposed) the Economic Development Authority (EDA) recessed into closed session at 8:01 a.m., pursuant to General Provisions Article 3-305 of the Annotated Code of Maryland, to discuss four (4) items:  
Business Matters – [3-305(b)(4)] - The EDA will discuss four (4) matters that concern the proposal for a business or industrial organization to locate, expand or remain in the state.  
Closed Session adjourned at 8:12 a.m.

**V. New Business**

**A. Latest Round of Grant Funding**

Kathy MacAdams reported on Relief Act funding received from the state in the amount of \$500,717.62. These funds will be disbursed through two grants targeted towards the hospitality and restaurant industries. Of these funds, \$154,061.42 will be allotted to hospitality and \$338,953.13 to restaurants. The remaining \$7,703.07 is slated for a third grant for telework and online sales.

**B. Economic Development's Strategic Plan**

Robertson-Slagle gave an update on the status of Economic Development's Strategic Plan. This plan will span the next three years. Several virtual focus group meetings hosted by the International

Economic Development Council (IEDC) have been conducted. Economic Development staff has also met with the consultants three times to date. IEDC is now working on compiling the information gleaned from all the meetings and will present a draft report to Economic Development around mid-May. It will then be presented to the Economic Development Advisory Commission for review and comments prior to finalization.

### **C. EDA Legislation/TDRs**

Robertson-Slagle reported that a TDR workgroup was set up by the Board of County Commissioners. She added that Dana Jones was a member of the workgroup. It was proposed that the EDA act as an intermediary between the farming community and the development community. The staffing aspect would fall under Planning and Zoning; the EDA's role would be strictly to provide bonding authority. Members of the EDA expressed their support of this initiative. Robertson-Slagle noted that she will confer with EDA's attorney to confirm that this falls under their legislative authority.

## **VI. Old Business**

### **A. Calvert Industrial Park Property Owners' Association**

Robertson-Slagle gave an update on the status of the stormwater pond cleanup at the Calvert Industrial Park (CIP) that was discussed at the March EDA meeting. The EDA's attorney is working with Robertson-Slagle to draft a letter to the business owners to notify them that the EDA approved to fund this project. The second purpose of the letter will be to notify them that discussions will be held in the near future concerning the establishment of a Property Owners' Association. Once the draft letter has been approved by the chair of the EDA, it will be forwarded to CIP business owners. Robertson-Slagle will also notify the Board of County Commissioners prior to sending out the letters.

## **VII. Public Comment**

With no one from the public being present, a call for public comment was not conducted.

## **VIII. Announcements**

1. At the March 8, 2021, meeting, three (3) items were discussed in closed session.

## **IX. Next Meeting**

The next EDA meeting is tentatively scheduled for Monday, May 10, 2021, at 8 a.m.

## **X. Adjournment**

There being no further business for the EDA, a **motion** to adjourn was made by Dana Jones at 8:48 a.m. The motion was seconded by Kuhns, and carried. (All in favor, none opposed.)