



ANIMAL SHELTER ADVISORY BOARD

Prince Frederick, Maryland

MEETING NOTICE

The Animal Shelter Advisory Board (ASAB) conducted an open meeting on Wednesday, June 2, 2021, at 5:00 p.m. via video conference with Zoom.

Members:	Elizabeth Ashley	Present	Michelle Salta	Present
	Vicki Dopler	Absent	Dawn Shonkwiler	Present
	Crystal Dowd	Present		

Staff: Francie Rose, Executive Administrative Aide, Department of Public Safety

OPEN MINUTES

General Business & Administrative Matters

1. Meeting was called to order at 5:09 p.m.
2. Quorum was determined.
3. Open minutes from May 5, 2021 were reviewed and approved unanimously by members in attendance without further discussion upon motion by Dawn Shonkwiler, seconded by Elizabeth Ashley.
4. Open agenda was reviewed and approved unanimously by members in attendance without further discussion upon motion by Michelle Salta, seconded by Dawn Shonkwiler.

Old Business

- Informational Update – shelter statistics – Francie advised that manual statistics have been gathered, and once reviewed, will be given to the software company so that they may advise on discrepancies. An update will be provided at a future meeting.
- Review of Volunteer Program/Handbook – we will be incorporating submitted changes to the handbook and redistributing it to the Board for review.

New Business

- Ordinance Chapter 7 – Overview and Discussion – the Board discussed proposed additions/changes to the Ordinance as it relates to training and to muzzles. Crystal advised that the AMHB is planning to meet with a representative of the Animal Farm Foundation with regard to the Ordinance. She further advised that once the date is set, Francie will send an email to the Board with date, time and location, should they wish to attend the meeting.
- Dissemination of Information to Individuals Regarding Rescue Partners – Dawn Shonkwiler explained that she recently pulled a dog from an entity in West Virginia. Someone came forward to advise that they were the owner of the dog. The entity gave out Dawn's information, and she was harassed by the people, to the point of the people coming to her house. Dawn reached out on social media for advice, and was told by some that the information is available because of the Freedom of Information Act. Dawn would like to know if our

policy of not providing personal information is one of preference or one that is guided by law. Crystal advised that if the shelter released the animal to the rescue before the hold period was up, the owner may have a claim. If the stray hold period ended, they owner no longer have a claim to that animal.

Public Comment

- Crystal advised that Sean Thompson has submitted his resignation to the Animal Shelter Advisory Board. Michelle Salta inquired about the open veterinarian position, and was advised that the position has not yet been filled. A brief discussion occurred with regard to the fire that happened at Solomons Veterinary Clinic.
- Crystal advised that the shelter will host an animal events calendar on our website. The local animal related business and rescues can submit events for addition to the calendar. Crystal will send a link to Francie with the form, to be sent to the Board via email.
- Dawn Shonkwiler inquired about the shelter's veterinarian position. Crystal advised that they are working out the salary details and the position will be posted once that portion is complete. She further advised that we have begun outfitting the vet area to accommodate an in-house veterinarian. Dawn asked if rabies and microchip clinics will be held at the shelter. Crystal advised that is a goal, with approval from the County Health Department.

Announcements

The ASAB will hold regular meetings on a bi-monthly basis on the first Wednesday of every month; this regular schedule is duly advertised. Information and agendas for all meetings forward may be found on the ASAB webpage: <http://www.co.cal.md.us/index.aspx?nid=2089>.

Recess, subject to Motion of Privilege for Closed Meeting

No items discussed per §3-305(b).

Adjournment

The Board voted unanimously by all in attendance upon motion by Elizabeth Ashley, seconded by Dawn Shonkwiler, to adjourn at 5:44 p.m.

Adopted on the _____ day of _____ 2021 – minutes transcribed by Francie Rose.

Signed _____

Date 8/12/2021

Signed _____

Date 8/18/21