



CALVERT COUNTY ECONOMIC DEVELOPMENT ADVISORY COMMISSION

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Board of Commissioners

Earl F. Hance
Mike Hart
Thomas E. Hutchins
Kelly D. McConkey
Steven R. Weems

MINUTES

October 14, 2020

Virtual Meeting & Virtual Business Walk

MEMBERS PRESENT: Bonnie Barrett, Tony DeStefano, Eric Eitel, Larry Jaworski, Mina Kim, Carrie Polk, Scott Russey, Kasia Sweeney

MEMBERS ABSENT: Mike Benton, Susan Cox*, Stacey Hann-Ruff*, Tommy Luginbill, Gywn Novak*, Kim Owen*, Kristin Williams*

GUESTS PRESENT: Alison Banholzer – Wear Your Spirit Warehouse, Dawn Bunting – Bunting Online Auctions, Lisa Creason – Small Business Development Center, Ruth Davis-Rogers – Planning & Zoning, Kama Friedman – Mathnasium of Dunkirk, Earl “Buddy” Hance – Board of County Commissioners, Angella Hunter – Soil Conservation, Bob Kuhns – Sabra & Associates, Inc., Judy Mackall – Planning & Zoning, Kathy Maney – Chamber of Commerce, Alessia O’Dell – Career & Technology Academy, Jenny Plummer-Welker – Planning & Zoning, Tom Saia – Burger King, Brenda Tyrrell – Prime Time Children’s and Prime Time Youth Activity Center, Steve Wall – Maryland Department of Commerce, Angela Walters Small – College of Southern Maryland

STAFF PRESENT: Kelly Robertson-Slagle, Danita Boonchaisri, Kathy MacAdams, Tammy Bowen

*Excused Absence

I. CALL TO ORDER

The meeting was called to order at 9:02 a.m. by Scott Russey.

II. CALL FOR AGENDA REVISIONS AND APPROVAL OF AGENDA

With a call for agenda revisions being made by Russey, and none being received, a **motion** was made by Tony DeStefano to approve the agenda as submitted. The **motion** was seconded by Larry Jaworski, and carried.

III. APPROVAL OF MINUTES FROM THE AUGUST 12, 2020 MEETING

On a **motion** by Jaworski, seconded by DeStefano and carried, the minutes from the August 12, 2020, meeting were approved as submitted.

IV. NEW BUSINESS

A. Ratify Text Amendment 20-01 Comments and Text Amendment 20-03 Comments

Commissioner Hance requested a re-cap of the positions taken on the Text Amendments. Danita Boonchaisri reported that the EDAC was in favor of Text Amendment 20-03 concerning assisted living facility and group homes. Further, the EDAC was opposed to Text Amendment 20-01 regarding the new town district. The EDAC's opposition of Text Amendment 20-01 stemmed from the fact that it did not support economic development initiatives to encourage development in the town center. Following a brief discussion, on a **motion** by DeStefano, seconded by Eric Eitel and carried, Text Amendment 20-01 Comments and Text Amendment 20-03 Comments were approved as submitted.

V. VIRTUAL BUSINESS WALK

VI. NEW BUSINESS – CONTINUED

A. Creation of a New Agri-Tourism Committee

Kelly Robertson-Slagle explained that recent discussions with the county administrator and representatives from the county's agri-tourism and related sites resulted in a determination that an Agri-Tourism Subcommittee is needed to properly address the needs of this sector. The mission of this subcommittee would include reviewing current regulations in Calvert County and surrounding jurisdictions, as well as researching best practices in other states, and then make recommendations to Planning & Zoning and the Board of County Commissioners for consideration. A brief discussion ensued and it was unanimously agreed to create this subcommittee under the EDAC.

B. Amendment to Chapter 11 of the Code of Calvert County – Pertaining to Boards, Commissions and Committees

Boonchaisri reported that an amendment was passed to codify the Code of Calvert County with regard to activities of board, commission and committee members. The amendment states that the Board of County Commissioners can take action against a member of a board, commission or committee under certain circumstances, including missing three consecutive meetings, failure to support the purpose and activities of the board, commission or committee, and failure to complete duties and assignments in a timely manner. It also requires that background checks be performed on future applicants prior to appointment. A copy of this amendment will be forwarded to the EDAC members following the meeting.

C. Prince Frederick Master Plan Update – Jenny Plummer-Welker/Ruth Davis-Rogers

Jenny Plummer-Welker gave a PowerPoint presentation on the update of the Prince Frederick Master Plan. There are many elements to the update, including vision, goals and objectives, demographics, community facilities, housing, land use, economic development, transportation, water resources, heritage, environment and natural resources, parks and recreation, and public safety. Last fall the Planning Commission endorsed a three-phase process for updating the Town Center plan: 1) identify issues, 2) develop the plan, and 3) adoption of the plan. The county is currently in the first phase that consists of staff preparation, community outreach and public meetings. Ruth Davis-Rogers continued the presentation by discussing the results of a survey that was conducted after a public meeting in March. There were 605 participants and Davis-Rogers detailed the results of this survey.

VII. PUBLIC COMMENT

No members of the public attended and no comment was taken.

VIII. NEXT MEETING

The next EDAC meeting is scheduled for Wednesday, December 9, 2020, at 9 a.m. Location TBD but this meeting will likely be virtual.

IX. ADJOURNMENT

With there being no further business, a **motion** to adjourn was made Jaworski at 10:36 a.m. The **motion** was seconded by Mina Kim, and carried.