



OFFICE OF THE SHERIFF, CALVERT COUNTY
30 Church Street
Prince Frederick, MD 20678

Ricky Cox, Sheriff

INFORMATION REQUEST FORM

The Freedom of Information Act, Maryland Code, State Government, § 10-611, grants the right to access records.

FEES:

ACCIDENT REPORT / FATAL ACCIDENT REPORT\$10
CRIMINAL REPORT.....\$5
RECONSTRUCTION REPORT \$2/page
CD's/DVD's\$10
PHOTOS.....\$1/each

Additional fees of \$28/hour required for any research/copying that exceeds two (2) hours. We only accept cash or checks made payable to Calvert County Treasurer. Mail to Calvert County Sheriff's Office (address above) or leave with the clerk at the window.

**PURSUANT TO MARYLAND LAW:
WE ARE UNABLE TO RELEASE ANY JUVENILE INFORMATION**

If you are requesting an **ACCIDENT REPORT, RECONSTRUCTION REPORT, FATAL ACCIDENT REPORT, DWI OR DUI**, complete **sections 1 & 3**; a **CRIMINAL REPORT**, complete **sections 2 & 3**.

SECTION # 1-----

DRIVER: _____ OWNER: _____

SECTION # 2-----

DATE REQUESTED: _____ REPORT #: _____

NAME: _____ or BUSINESS: _____

SECTION # 3-----

RELATIONSHIP TO SUBJECT OF REPORT: _____

LOCATION OF OCCURRENCE: _____

DATE/TIME REPORTED TO POLICE: _____ REPORT #: _____

MAILING ADDRESS: _____

EMAIL: _____ CONTACT NUMBER(S): _____

REASON FOR REQUEST: _____

ADMINISTRATIVE USE ONLY

Report Paid: Yes No Amount Paid: \$ _____ Date Paid: _____

Report Released by (CCSO) Name: _____ Date: _____

Report Mailed Report Picked Up

NOTE: Refer requests for phone recordings to Jess Jones.