

**A RESOLUTION PERTAINING TO THE
APPROVAL OF BUDGET ADJUSTMENT #BA108**

WHEREAS, Title 5 of the Code of Public Local Laws of Calvert County, Maryland, being Title 5 of *Article 5* of the Code of Public Laws of Maryland (hereinafter, the “Code”), authorizes and empowers the Board of County Commissioners of Calvert County, Maryland (hereinafter, the “Board of County Commissioners”) to adopt the Annual Budget and Appropriation Act each year;

WHEREAS, the Board of County Commissioners has the authority pursuant to Section 5-103 of the Code to enact certain budgetary adjustments by Resolution;

WHEREAS, the Board of County Commissioners has determined that there is a need to make additional funding available to various Calvert County Departments to increase the current budget to address the current needs of the Calvert County government and its citizens;

WHEREAS, the Board of County Commissioners has been advised by the Department of Finance and Budget that the County has received a health insurance refund from CareFirst for the prior year health insurance premium for the period of July 1, 2020 through June 30, 2021;

WHEREAS, a public hearing regarding this Budget Adjustment #BA108 was duly advertised in two County newspapers for two consecutive weeks before the public hearing as required by Section 5-103 of the Code and held on November 30, 2021 at which time the Board of County Commissioners received public comment; and

WHEREAS, upon due consideration of the comments of staff and the public, and in furtherance of the public health, safety and welfare, the Board of County Commissioners find that it is in the best interest of the public health, safety and welfare of the citizens of Calvert County, Maryland, to amend the operating budget as set forth herein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Calvert County, Maryland, hereby approves and enacts the appropriations and expenditures set forth in Budget Adjustment #BA108, attached hereto as Exhibit A, incorporated herein and made a part hereof, in the total amount of One Million One Hundred Ninety-Seven Thousand One Hundred Seventy-Seven Dollars (\$1,197,177.00), with additional detail provided by Exhibit B hereto, to provide funding for:

- 1) A 3-pay period benefit holiday in the current fiscal year for enrolled County employees;
- 2) A one (1) month benefit holiday for County retirees receiving health insurance from the County;
- 3) Two (2) longevity steps for:
 - a) The current employee of the County, or for whom the County is the pay agent;
 - b) With a satisfactory or better most recent evaluation;
 - c) Hired on or before July 1, 2009;
 - d) Linked to a pay scale;
 - e) If contract, merit full time, part time, or hourly employee, must have been continuously employed by the County, or the employer for whom the County is pay agent, since July 1, 2009;
 - f) If seasonal employee, have been employed by July 1, 2009, must have returned to seasonal employment in each successive season, and be actively employed by the

- County, or the employer for whom the County is pay agent, when steps are granted in January of 2022; and
- g) If a temporary County employee, must have a recommendation supporting the request by your Department Head.
- 4) Up to two (2) longevity steps for a County employee currently detailed to a position, meeting the applicable criteria of (3), above, insofar as not contrary to Section 86-3-104 of the Calvert County Code of Ordinances.
- 5) A single longevity step for:
- a) The current employee of the County, or for whom the County is the pay agent;
 - b) With a satisfactory or better most recent evaluation;
 - c) Hired on or before July 1, 2010;
 - d) Linked to a pay scale;
 - e) If contract, merit full time, part time, or hourly employee, must have been continuously employed by the County, or the employer for whom the County is pay agent, since July 1, 2010;
 - f) If seasonal employee, have been employed by July 1, 2010, must have returned to seasonal employment in each successive season, and be actively employed by the County, or the employer for whom the County is pay agent, when steps are granted in January of 2022; and
 - g) If a temporary County employee, must have a recommendation supporting the request by your Department Head.
- 6) A single longevity step for a County employee currently detailed to a position, meeting the applicable criteria of (5), above, insofar as not contrary to Section 86-3-104 of the Calvert County Code of Ordinances.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that, in the event any portion of this Resolution is found to be unconstitutional, illegal, null or void, it is the intent of the Board of County Commissioners to sever only the invalid portion or provision, and that the remainder of the Resolution shall be enforceable and valid;

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland that the foregoing recitals are adopted as if fully rewritten herein; and

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland that this Resolution shall be effective upon recordation without publication of a fair summary.

DONE, this _____ day of _____, 2021, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: _____
Nay: _____
Absent/Abstain: _____

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND**

Rachel M. Distel, Clerk

Earl F. Hance, President

Steven R. Weems, Vice President

Approved for form and legal sufficiency
by:

Mike Hart

John B. Norris, III, County Attorney

Christopher J. Gadway

Kelly D. McConkey

Approved for form
and legal sufficiency

for Public Hearing



Office of County Attorney

COMMISSIONERS OF CALVERT COUNTY, MARYLAND

EXHIBIT A

FY2022

Fiscal Year Ending June 30, 2022

BUDGET ADJUSTMENT NO. BA108

POSTED BY: Sharon Strand

APPROVED BY _____

DATE: 11/30/2021

Account Code	Department/Explanation	Increase	Decrease	Adjusted Budget
000136-05200	Insurance Reimbursement	\$ 1,197,177.00		
819-20042	Health Insurance Advantage	\$ 180,525.00		
819-20055	Health Insurance HMO	\$ 234,475.00		
Various - 10001	Salaries - FY10 Mid-Year Step	\$ 282,371.00		
816/819 - various	Benefits - FY10 Mid-Year Step	\$ 95,554.00		
Various - 10001	Salaries - FY11 Mid-Year Step	\$ 302,041.00		
816/819 - various	Benefits - FY11 Mid-Year Step	\$ 102,211.00		
	Benefits include:			
	Social Security: 7.65%			
	Worker's Compensation: 4.01%			
	Unemployment: .11%			
	Pension/Retirement: 22.07%			
	**Salary and Benefit breakdown - see Exhibit B)			

Exhibit B

Fund	Org Code	Sum of FY10	Sum of FY11	Total	Soc Sec	Workers			Grand Total
		1/2 step	1/2 step	Salaries	7.65%	Comp 4.01%	Un-employt .11%	Retiremnt 22.07%	
0001	019	792.00	808.00	1,600.00	122.40	64.16	1.76	353.12	2,141.44
0001	020	10,400.00	12,054.00	22,454.00	1,717.73	900.41	24.70	4,955.60	30,052.43
0001	021	2,689.00	3,342.00	6,031.00	461.37	241.84	6.63	1,331.04	8,071.89
0001	024	3,952.00	4,032.00	7,984.00	610.78	320.16	8.78	1,762.07	10,685.79
0001	0240147	629.00	642.00	1,271.00	97.23	50.97	1.40	280.51	1,701.11
0001	041	2,856.00	2,914.00	5,770.00	441.41	231.38	6.35	1,273.44	7,722.57
0001	052	2,293.00	2,340.00	4,633.00	354.42	185.78	5.10	1,022.50	6,200.81
0001	055	5,515.00	5,635.00	11,150.00	852.98	447.12	12.27	2,460.81	14,923.16
0001	061	1,124.00	1,155.00	2,279.00	174.34	91.39	2.51	502.98	3,050.21
0001	070	3,945.00	4,987.00	8,932.00	683.30	358.17	9.83	1,971.29	11,954.59
0001	0700002	748.00	763.00	1,511.00	115.59	60.59	1.66	333.48	2,022.32
0001	081	11,283.00	13,073.00	24,356.00	1,863.23	976.68	26.79	5,375.37	32,598.07
0001	110	1,587.00	1,626.00	3,213.00	245.79	128.84	3.53	709.11	4,300.28
0001	111	75,572.00	77,549.00	153,121.00	11,713.76	6,140.15	168.43	33,793.80	204,937.15
0001	1110652	8,584.00	9,939.00	18,523.00	1,417.01	742.77	20.38	4,088.03	24,791.18
0001	1110663	3,983.00	4,089.00	8,072.00	617.51	323.69	8.88	1,781.49	10,803.56
0001	113	567.00	578.00	1,145.00	87.59	45.91	1.26	252.70	1,532.47
0001	115	7,447.00	7,617.00	15,064.00	1,152.40	604.07	16.57	3,324.62	20,161.66
0001	131	36,705.00	38,974.00	75,679.00	5,789.44	3,034.73	83.25	16,702.36	101,288.77
0001	151	541.00	552.00	1,093.00	83.61	43.83	1.20	241.23	1,462.87
0001	155	501.00	510.00	1,011.00	77.34	40.54	1.11	223.13	1,353.12
0001	160	1,022.00	1,043.00	2,065.00	157.97	82.81	2.27	455.75	2,763.80
0001	175	603.00	615.00	1,218.00	93.18	48.84	1.34	268.81	1,630.17
0001	199	656.00	669.00	1,325.00	101.36	53.13	1.46	292.43	1,773.38
0001	1991300	1,136.00	1,161.00	2,297.00	175.72	92.11	2.53	506.95	3,074.30
0001	210	923.00	948.00	1,871.00	143.13	75.03	2.06	412.93	2,504.15
0001	211	3,341.00	3,409.00	6,750.00	516.38	270.68	7.43	1,489.73	9,034.20
0001	212	867.00	891.00	1,758.00	134.49	70.50	1.93	387.99	2,352.91
0001	213	3,783.00	3,864.00	7,647.00	585.00	306.64	8.41	1,687.69	10,234.74
0001	220	659.00	672.00	1,331.00	101.82	53.37	1.46	293.75	1,781.41
0001	221	4,007.00	4,088.00	8,095.00	619.27	324.61	8.90	1,786.57	10,834.35
0001	223	847.00	870.00	1,717.00	131.35	68.85	1.89	378.94	2,298.03
0001	227	2,441.00	2,489.00	4,930.00	377.15	197.69	5.42	1,088.05	6,598.31
0001	241	2,161.00	2,221.00	4,382.00	335.22	175.72	4.82	967.11	5,864.87
0001	250	3,548.00	3,618.00	7,166.00	548.20	287.36	7.88	1,581.54	9,590.97
0001	252	12,928.00	14,165.00	27,093.00	2,072.61	1,086.43	29.80	5,979.43	36,261.27
0001	310	1,747.00	1,781.00	3,528.00	269.89	141.47	3.88	778.63	4,721.88
0001	315	4,787.00	5,285.00	10,072.00	770.51	403.89	11.08	2,222.89	13,480.36
0001	317	14,377.00	15,247.00	29,624.00	2,266.24	1,187.92	32.59	6,538.02	39,648.76
0001	3171115	769.00	784.00	1,553.00	118.80	62.28	1.71	342.75	2,078.54
0001	3191210	1,361.00	1,389.00	2,750.00	210.38	110.28	3.03	606.93	3,680.60
0001	3191212	922.00	940.00	1,862.00	142.44	74.67	2.05	410.94	2,492.10
0001	3191213	1,285.00	1,311.00	2,596.00	198.59	104.10	2.86	572.94	3,474.49
0001	3191214	1,229.00	1,258.00	2,487.00	190.26	99.73	2.74	548.88	3,328.60
0001	3191215	1,890.00	1,928.00	3,818.00	292.08	153.10	4.20	842.63	5,110.01
0001	3191216	1,879.00	1,916.00	3,795.00	290.32	152.18	4.17	837.56	5,079.23
0001	3191219	1,161.00	1,184.00	2,345.00	179.39	94.03	2.58	517.54	3,138.55
0001	3191220	810.00	826.00	1,636.00	125.15	65.60	1.80	361.07	2,189.62
0001	320	1,538.00	1,569.00	3,107.00	237.69	124.59	3.42	685.71	4,158.41
0001	324	4,054.00	4,930.00	8,984.00	687.28	360.26	9.88	1,982.77	12,024.19
0001	340	555.00	566.00	1,121.00	85.76	44.95	1.23	247.40	1,500.35
0001	814	2,771.00	2,833.00	5,604.00	428.71	224.72	6.16	1,236.80	7,500.39
0001 Total	General Fund	261,770.00	277,649.00	539,419.00	41,265.55	21,630.70	593.36	119,049.77	721,958.39
0002	548	593.00	1,715.00	2,308.00	176.56	92.55	2.54	509.38	3,089.03
0002	550	272.00	277.00	549.00	42.00	22.01	0.60	121.16	734.78
0002	551	483.00	493.00	976.00	74.66	39.14	1.07	215.40	1,306.28
0002	573	55.00	55.00	110.00	8.42	4.41	0.12	24.28	147.22
0002	574	447.00	456.00	903.00	69.08	36.21	0.99	199.29	1,208.58
0002	605	2,262.00	2,314.00	4,576.00	350.06	183.50	5.03	1,009.92	6,124.52
0002	607	839.00	856.00	1,695.00	129.67	67.97	1.86	374.09	2,268.59

0002	608	447.00	456.00	903.00	69.08	36.21	0.99	199.29	1,208.58
0002 Total	Water/Sewer Fund	5,398.00	6,622.00	12,020.00	919.53	482.00	13.22	2,652.81	16,087.57
0003	243	5,031.00	5,129.00	10,160.00	777.24	407.42	11.18	2,242.31	13,598.14
0003 Total	Solid Waste Fund	5,031.00	5,129.00	10,160.00	777.24	407.42	11.18	2,242.31	13,598.14
0005	760	-	184.00	184.00	14.08	7.38	0.20	40.61	246.27
0005	7841580	-	92.00	92.00	7.04	3.69	0.10	20.30	123.13
0005	799	507.00	517.00	1,024.00	78.34	41.06	1.13	226.00	1,370.52
0005 Total	Parks & Rec Fund	507.00	793.00	1,300.00	99.45	52.13	1.43	286.91	1,739.92
0006	8701210	-	92.00	92.00	7.04	3.69	0.10	20.30	123.13
0006	8701800	-	1,876.00	1,876.00	143.51	75.23	2.06	414.03	2,510.84
0006 Total	CHGC Fund	-	1,968.00	1,968.00	150.55	78.92	2.16	434.34	2,633.97
0025	0219305	379.00	387.00	766.00	58.60	30.72	0.84	169.06	1,025.21
0025	0249310	2,443.00	2,492.00	4,935.00	377.53	197.89	5.43	1,089.15	6,605.00
0025	1119335	3,350.00	3,439.00	6,789.00	519.36	272.24	7.47	1,498.33	9,086.40
0025	2419155	468.00	477.00	945.00	72.29	37.89	1.04	208.56	1,264.79
0025	2419370	779.00	794.00	1,573.00	120.33	63.08	1.73	347.16	2,105.30
0025	3139380	1,789.00	1,824.00	3,613.00	276.39	144.88	3.97	797.39	4,835.64
0025	3189391	183.00	187.00	370.00	28.31	14.84	0.41	81.66	495.21
0025	3189396	274.00	280.00	554.00	42.38	22.22	0.61	122.27	741.47
0025 Total	Grants Fund	9,665.00	9,880.00	19,545.00	1,495.19	783.75	21.50	4,313.58	26,159.03
Grand Total		282,371.00	302,041.00	584,412.00	44,707.52	23,434.92	642.85	128,979.73	782,177.02

Benefits:		
Soc Sec - 7.65%	21,601.38	23,106.14
Workers Comp - 4.01%	11,323.08	12,111.84
Unemploymt - .11%	310.61	332.25
Retirement - 22.07%	62,319.28	66,660.45
Total Benefits	95,554.35	102,210.67
	-	-
Total Step w/benefits	377,925.00	404,252.00