



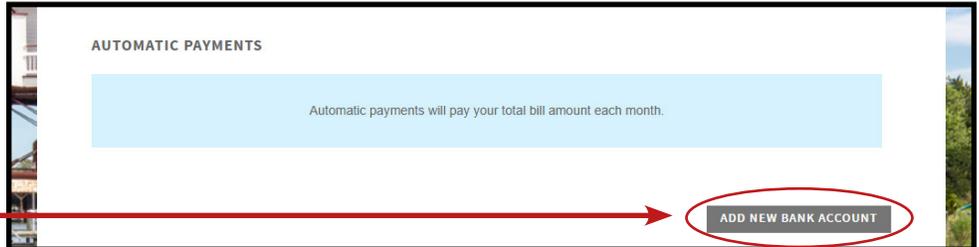
HOW TO SET UP DIRECT DEBIT (AUTO PAY)

Direct Debit (auto-pay) is a recurring automatic payment option that enables Calvert County's Department of Finance & Budget to automatically withdraw the quarterly billed amount from the account specified.

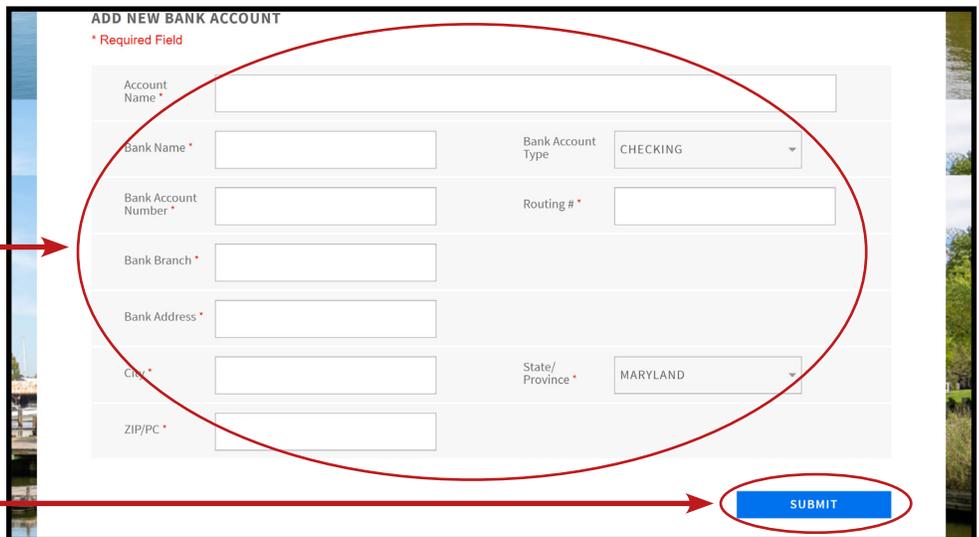
1. SCROLL DOWN AND CLICK ON "SIGN UP FOR DIRECT DEBIT".



2. CLICK ON "ADD NEW BANK ACCOUNT".



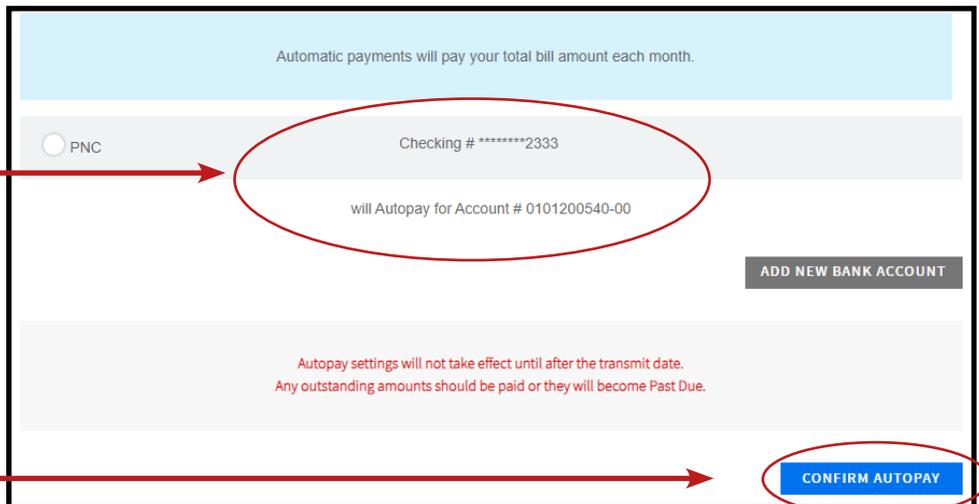
3. FILL IN ALL REQUIRED FIELDS.



4. CLICK "SUBMIT".



5. CONFIRM INFORMATION IS CORRECT.



6. CLICK "CONFIRM AUTOPAY".



Some features may change before going completely live.